



TennisLink



ORANGE COUNTY 2010 USTA

IMPORTANT SCHEDULING INFORMATION

INCLUDING BYE-REQUEST POLICY

GENERAL SCHEDULING INFORMATION:

- Schedules will be online the Sunday evening before your first match unless the following Monday is a holiday, which in case they would be available on that Monday
- When you get your schedule, look it over, and take it to your facility director and ask them if they see any problems
- When you get your schedule, look it over, and take it to your facility director and ask them if they see any problems
 - Make sure to tell them it's a PRELIMINARY schedule
- Let me know if there are any errors within 7 days of receiving your schedule
 - If there are errors, I will make the changes, update Tennis Link, and e-mail both captains of the change
 - Please respond to my e-mail, so I know you are aware of the change
 - It may take another 7 days for me to update the schedules with the schedule changes, but they should be set at this point
 - schedules will be final at this point unless a facility later schedules an event on top of a USTA match, or if I've made a mistake that needs to be fixed later
 - Once schedules are final, you can then give a copy to your facility director

BYE REQUESTS:

- **FACILITY BYE REQUESTS** must be listed on the [Team Information Sheet](#)
 - All Facility Bye Requests will be honored
 - If you receive your schedule and you have a home match on a date your facility is not available, notify me immediately and I will make the change for you, (unless I've asked you and your opponent to make alternate arrangements.)

- **TEAM BYE REQUESTS** may NOT be honored when the initial schedule comes out but it doesn't mean you can't have them as long as you follow the procedure as outline in the [Local League Rules](#)
 - If you see you are schedule to play on a date you'd requested a bye, notify your opponent immediately
 - **It is up to you to reschedule any matches with your opponents for when you need a bye and this must be done within the first 7 days after the schedules come out**
 - You have 7 days to mutually reschedule the match and notify me of the new time date
 - Your opponent must work with you in rescheduling as long as it's within the allotted 7-day period after the schedules are released
 - **Attempts to reschedule team bye requests after this time will not be accommodated**