



## Orange County 2010 USTA Team Information Sheet

Fax to HEIDI @ 714-838-1484 or, e-mail to me at: [heidi.stryker3@gmail.com](mailto:heidi.stryker3@gmail.com)

\*\*\*Make sure you check with your facility director for before you fax this in.

If you ever make any changes, please make them on your original sheet, and refax

The entire form and indicate Revision #..... at the top right of the form.

\*\*\*Requests made on this she are only requests. Not all requests will be granted\*\*\*

Division (circle one)

Mixed ~ Adult ~ Senior ~ Super Senior ~ Tri-Level ~ SCTA Doubles ~ Senior Mixed

CAPTAIN: \_\_\_\_\_ Level: \_\_\_\_\_

Your Phone: \_\_\_\_\_ Your E-Mail: \_\_\_\_\_

1. Check to see that your address phone and e-mail are correctly listed on your roster when you register... if not, send an e-mail to the usta at [memberservices@usta.com](mailto:memberservices@usta.com) to have it fixed.

Co-Captain: \_\_\_\_\_ CC E-Mail: \_\_\_\_\_

Your Facility: \_\_\_\_\_ Facility Phone: \_\_\_\_\_

Facility Director: \_\_\_\_\_ Facility E-mail: \_\_\_\_\_

DAY(S) TO PLAY HOME MATCHES: \_\_\_\_\_ TIME(S) OF HOME MATCHES: \_\_\_\_\_

2. How Many Total Courts are available at your facility for home matches DURING your time slot? \_\_\_\_\_

3. DATES NOT AVAILABLE @ YOUR FACILITY

Date: \_\_\_\_\_ Event: \_\_\_\_\_ Date: \_\_\_\_\_ Event: \_\_\_\_\_

1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_

5. \_\_\_\_\_ 6. \_\_\_\_\_

4. DATES YOUR TEAM WOULD LIKE A BYE:

Most bye requests will need to be rescheduled between captains within the first seven days after the schedules come out. After that, she schedules become final. List in order of importance:

Date: \_\_\_\_\_ Event: \_\_\_\_\_ Date: \_\_\_\_\_ Event: \_\_\_\_\_

1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_

5. Rate 1-3 which you prefer? Large Flight \_\_\_\_ Small Flight \_\_\_\_ Close to Home \_\_\_\_

Please read #5 below for descriptions.



**TennisLink**



## **Orange County 2010 USTA Team Information Sheet Instructions:**

1. It's important that you make sure that the contact information you have associated with your USTA number is correct. You need both your e-mail and phone number listed. If anything is incorrect, we need to get it corrected immediately. As soon as you and your co-captain are on your roster, you can pull it up and check to see that your contact information is correct.
2. Let me know how many teams your facility can host in your time slot. Please find this information out from your court director. I need to know when I need to alternate teams at facilities who host multiple teams.
3. Please list the dates of all events. If you are a weekend team and your team plays on Saturday, you still need to list the entire weekend as not available. You will not have a home match on a date when your facility is not available. If when the schedule comes out you do have a match, it's a mistake and you need to let me know immediately so I can correct the schedule. If your facility has too many unavailable dates, you may have to play in a flight with few matches.
4. These are in no way guaranteed. I will do my best to accommodate your request, but if your bye is not granted, it in all probability means that you will need to contact your opponent and reschedule the match directly with them. Please do this via e-mail and cc me on your correspondence. If I can figure it out for you I will, but if you don't receive an e-mail from me, please make sure that you realize it's your responsibility to reschedule the match on your own. You need to have this accomplished during the first 7 days after the schedules come out.
5. Large Flight ~ Typically means you play each other once for 7 - 9 matches.  
Small Flight ~ Each team plays each other twice for typically 6 - 8 matches.  
Close to Home ~ Typically the small flights are those which have teams close to home. If this is your most important objective, know that you will probably end up in a small flight. \*\* Please note that I'm asking your preferences and I will try to grant them, but in the end, I have to make the flights work, so not everyone's preferences will not be accommodated.